

Name: _____

Grade: _____

Be Safe. I understand that all students have a right to learn in a safe environment and will make every attempt to show personal responsibility in allowing myself and others to accomplish this.

Circle Yes or No

I will attend school regularly unless sick or specifically excused by the administration. If sick, I will stay home as needed in order to avoid exposing others to my sickness. My parents will provide a written or verbal excuse for my absence. When I return, I will complete all missed work within the same number of days as the absence (i.e. I missed 2 days of school, so I have 2 days to make up all the missing assignments).	Y	N
I will wash my hands by really scrubbing them before entering the classroom and before eating.	Y	N
I will sneeze or cough into my elbow, using tissues and hand sanitizer. I will wear a mask if I have a cough or sniffles.	Y	N
I will stay with my assigned group in my assigned seat in my assigned room and will not go off alone.	Y	N
I will use a pass to go to the bathroom, and I will treat the bathroom as an important and private area.	Y	N
I will stay seated while eating, and I will not share food.	Y	N
I will follow all playground rules as stated by teachers and assistants.	Y	N
If I'm feeling sick, I will let my teacher know so I can be taken to the office to wait for parent/guardian pick up.	Y	N
I will enter the main office after I have permission to enter.	Y	N
I will follow all required steps for leaving school, waiting for a call to my assigned classroom with directions on where and how to reunite. I will only go home with my parents/guardians or the people they have said are safe. Or I will walk directly home with special permission to sign myself out. Except for regular departures, I understand that in order to leave the campus I must provide school officials with a parent's written consent.	Y	N
I will tell my teacher right away if I come across messages, information, images, or a website on my screen that makes me uncomfortable.	Y	N
To strangers or online, I will NEVER give out my personal information, such as my name, home address, telephone number, picture, or the name and location of my school. Information posted on the internet is not private, and I understand that such information could be used in a harmful manner.	Y	N
To strangers or online, I will NEVER give out the personal information of my classmates or teacher.	Y	N

Be Kind. I understand that relationships with others are the basis of trust and a necessity for a wholesome community. We are all citizens of the world and members of our school community. I will participate in creating a positive school environment by following the school policies and procedures.

I will be respectful of school personnel, fellow students, and parents regardless of religious, national, ethnic, or social origin. I will value diversity.	Y	N
I will not threaten the health and safety of others. I will not fight, push, shove, kick, trip, hit, throw objects at, or bring objects that might harm other students or the staff. I understand that any such action may be cause for immediate suspension and/or termination of my enrollment.	Y	N
I will not attempt to manipulate or control others.	Y	N
I will not engage in imaginary weaponry, roughhousing, or violent play.	Y	N
I will use appropriate word choices, body language, and tone of voice which are free of profanity, anger, or sarcasm. I will use "netiquette" while communicating online. I will not ridicule, ostracize, or demean others. I will not reply to those who are acting in these ways. I remember that cyberbullying is a crime!	Y	N
I will attempt to work together with others and understand multiple perspectives. I will use "I" messages to express my feelings, and listen to others' "I" messages. I will do my best to resolve conflicts and restore relationships that have been hurt.	Y	N
I will be honest with myself and others.	Y	N
I will respect the property rights of all. I will not take or in any way damage anything from another student, teacher, or the school which is not mine.	Y	N
I will respect life and will enjoy plants, animals, and insects without disrupting, hurting, or destroying them as much as is practical.	Y	N
If I must bring money to school, I will not show it to anyone and will keep it put away and safe.	Y	N
I will attempt to make responsible decisions and solve problems creatively.	Y	N
I will follow class rules which are set to create a quiet and orderly atmosphere best for my well-being and the well-being of the community. I realize that both my peers and younger students are watching what I do for appropriate behavior.	Y	N

Be Responsible. I understand that my environment is important for the well-being of myself and others and that we all have an influence over our environment.

I will use appropriate volume levels indoors.	Y	N
I will not run, climb, or exert unsafe amounts of energy indoors.	Y	N
I will not deface, vandalize, or in any way damage the property of fellow students, the staff, or the school. I will treat devices with special care so that they stay in good working condition and I will not disrespect, interrupt, or waste resources like programs or cloud space. If I notice damage to or misuse of school property, I will tell an adult.	Y	N
I will not at any time use, possess, sell, or encourage the use of drugs, alcohol, tobacco, or weapons on school property. I understand that any such action will be cause for immediate suspension and/or termination of my enrollment.	Y	N
I will dispose of litter properly. I will help the younger students use the right cans for trash, recycling, and compost. I will try to keep my school grounds and classroom neat, so that we can all be proud of our school and enjoy our surroundings.	Y	N
I understand that chewing gum is not allowed on campus (without documented accommodations), and that eating and snacking are limited to supervised Extended Care hours, lunch, and parties.	Y	N
I will try to conserve school resources such as water, electricity, heat, and paper products and will look for ways to recycle; I will compost.	Y	N
I will come to school clean and neat in appearance, with clean clothing and shoes. I will come with combed hair and be clean in other areas of personal hygiene. I will shower and wear deodorant.	Y	N

Be Productive.

I understand that Hilldale School's goals include academic excellence, critical thinking, high ethical conduct, self-awareness, environmental stewardship, world citizenship, and social responsibility. I will strive to make these characteristics and actions a part of my everyday life because I understand that I have a large role in whether or not I become an educated person.

I will do my own work. Because it hurts the learner and the learning community, I will not copy from other students nor allow others to copy from me. I will not cheat in any way. I understand that cheating may be cause for suspension from school. I will not plagiarize. I understand that taking someone's words as my own is stealing. I will use information I find, but first I will rewrite thoughts in my own words, or quote words directly giving credit to the author. Plagiarism is a crime.	Y	N
I will learn to use Artificial Intelligence (AI) tools responsibly and I will never pass off AI-generated work as my own. If I use, consult, or create with AI tools I will cite my usage appropriately.	Y	N
I will not bring a personal computer device (laptop, iPad, smartwatch, phone, etc) to school. I will only use school-provided tech equipment. I will not wear a smartwatch or other wearable tech to school. If I must bring a cell phone to school, I will leave it in the office when I arrive and pick it up before I leave.	Y	N
I will only touch the buttons on my device I am given permission to touch, and I will only go onto websites that my teacher says are okay to use when the teacher says to do so. I will not attempt to gain access to restricted sites, servers, files, databases, clouds, etc. I will not send a message or email without teacher permission. I will not check personal email, join chat rooms, or engage in social messaging without teacher permission.	Y	N
I understand that my teachers and administrators can see and access everything that is on my school device at any time. This includes emails, search history, navigation history, and the ability to open or close tabs on my device remotely.	Y	N
I will only use internet games that my teacher approves of for educational purposes and in that specific class (i.e. no math games during History or typing games during Science).	Y	N
I will not listen to music or watch videos that are not directly related to an assignment or school-led activity or provided in my documented accommodations.	Y	N
I will not download anything from the internet or send a message or email without teacher permission. I will only upload files to my Hilldale Google Drive, not saving on a flash drive, other server, or the desktop without teacher permission. I will not agree to services that impose fees or charges. I will not change even small elements such as cursor or background images.	Y	N
I will only use my password for its intended purpose of viewing my own information, which means I will not share any of my login passwords with anyone except my parents/guardians. I will not participate in taking anyone else's identity on online programs.	Y	N

I understand that digital devices and the internet are a privilege, not a right. If I break any of these rules, I will receive a warning, a call home to my parents/guardians, and a period of suspension from using them. Upon further abuse, my privilege to use them may be denied in total. My work will have to be done by hand.	Y	N
I will focus on my learning and will use strategies I have learned to refocus when I am struggling.	Y	N
I will listen attentively to my teachers and will follow their directions carefully to complete steps at the time they say them.	Y	N
I will participate in class discussions and learning activities to the best of my ability. I will listen to my classmates when they share in discussions.	Y	N
I will make good use of class time for all academic work.	Y	N
I will complete all homework and class assignments in a timely manner and will strive to do them neatly and correctly.	Y	N
I will remember that learning comes from taking risks and making mistakes.	Y	N
I will not participate in competing with peers around grades. Personal scores are private.		
I will celebrate the achievements of myself and others; we propel each other forward.	Y	N
I will seek ways in which I cannot simply meet, but exceed the minimum expectations. I will “rise to the challenge” and strive for excellence.	Y	N

Your signature means...

- * you understand the agreements.**
- * you pledge to try your best to remember and follow the agreements.**
- * you understand your value as a member of the Hilldale community.**
- * If you break any of the agreements, you know your teacher may need to change some things for you, so you can get it right next time.**
- * If you make a mistake that hurts others, you accept that you will need to make things right again with them.**

Student Signature

Date

Parent Signature indicates that you have reviewed this agreement with your child and that your family has read the Parent Handbook 2024-2025 and agrees to abide by the policies of the school.

Parent/Guardian Signature

Date